

Minutes of the Borough Council Zelienople, PA

3/25/2024

7:30 PM

Council-Regular

MasterID: 767

The March 25, 2024, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President, Mary Hess, in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for offsite participation. It still complied with all advertisement rules, and the public had access to the meeting and could participate. In-person attendants were Council Members President Mary Hess, Andrew Mathew, Doug Foyle, Steve Schoppe, Dan Fritch, Spencer Mathew, and Mayor Thomas Oliverio. Council Member Gregg Semel attended remotely. Junior Council Member Kyra Fazio was also present.

Borough Manager Andrew Spencer, Police Chief James Miller, and Borough Solicitor Bonnie Brimmeier were also in attendance. Public Works Director Chad Garland attended remotely via phone.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor, Thomas Oliverio.

VISITORS:

Jim Hulings, Jan Maharg, Anthony Schiane, Jerry Maharg, Dan Duffy, Mark Pitell, and Jim Feath were present.

PUBLIC COMMENT

Jim Hulings commented on WBCA easements
Jan Maharg commented on Glade Run Agreement

Mayor Oliverio issued the Oath of Office to Spencer Mathew – Civil Service Commission

CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve:

1. Minutes of March 11, 2024 Council Meeting
2. Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

Motion Carried 7-0

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OLD BUSINESS:

None

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Spencer Mathew, seconded by Mr. Mathew, to approve the "bills to be paid report" for March 11, 2024, totaling \$133,237.86.

Motion Carried 7-0

CONSIDER REQUEST TO APPROVE THE REMOVAL OF OFFICER JOHNATHON LOGAN BRINK FROM PROBATIONARY STATUS TO REGULAR STATUS

A motion was made by Mr. Mathew, seconded by Mr. Fritch, to approve the removal of Officer Brink from probationary police officer status, which was established upon hiring in February 2023, and appoint him to regular full-time police officer status with the Zelienople Police Department in accordance with Civil Service and Borough Regulations.

Motion Carried 7-0

CONSIDER ACCEPTING FIREWORKS DISPLAY CONTRACT WITH PEAK PYRO BY KELLNER'S FOR 4TH OF JULY FIREWORKS AT THE COMMUNITY PARK

A motion was made by Mr. Spencer Mathew and seconded by Mr. Fritch, to accept the agreement with Peak Pyro by Kellner's LLC for the purchase of a July 4th fireworks display at the Zelienople Community Park in the amount of \$12,320.00 with a nonrefundable deposit of 50% of the contract due upon signing the display contract. The remaining balance is due 10 days after the event. Peak Pyro by Kellner's will provide a valid certificate of insurance providing \$1,000,000.00 of liability insurance.

Motion Carried 7-0

CONSIDER EXTENDING ST PAUL LUTHERAN CHURCH PARKING LOT AGREEMENT

A motion was made by Mr. Mathew and seconded by Mr. Foyle, to authorize the execution of the St. Paul Parking Lot Agreement extension. The original agreement with St. Paul's dictated a one-year term agreement with an option to extend. The same agreement will be used only with a two-year term.

Motion carried 7-0

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CONSIDER WESTERN BUTLER COUNTY AUTHORITY (WBCA) EASEMENTS FOR HARMONY PUMP STATION INFRASTRUCTURE IMPROVEMENT PROJECT

A motion was made by Mr. Mathew and seconded by Mr. Foyle, to authorize the execution of the Western Butler County Authority (WBCA) easements for the Harmony Pump Station Infrastructure Improvement Project which will include a twenty-five foot easement for both temporary construction easements as well as permanent easements for their sewer line for parcels: 180-4F100-10T-0000 (West of Murphy Tractor) and 550-S4-A104-0000 (Shady Lane parcels).

Motion carried 7-0

CONSIDER GLADE RUN PROPERTIES LLC AGREEMENT

A motion was made by Mr. Schoppe and seconded by Mr. Spencer Mathew, to authorize the execution of the Glade Run Properties LLC Agreement after extensive review was completed by Borough legal counsel and engineer.

Motion carried 7-0

CONSIDER AWARD 4.16 KV AERIAL WIRELINE RELOCATION – WESTERN BUTLER COUNTY AUTHORITY (WBCA)

A motion was made by Mr. Mathew and seconded by Mr. Fritch, to award the 4.16 KV AERIAL WIRELINE RELOCATION – Western Butler County Authority (WBCA) project to Slater Electric & Sons for \$88,456.00. Relocation of utility poles and primary electric feeder circuits will be included in this contract and Permanent Rights of Way for this project will be granted to the Borough for utilities for the land development for the construction of the WBCA Administration and Garage. Costs for the electric utility relocation will be recovered from WBCA.

Motion Carried 7-0

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the monthly request for information spreadsheet and facilities management schedule with all the items updated as of 3/19/2024. This includes any discussion and removal/addition of items from the previous month.

No action vote was taken.

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REPORTS

Committees Reports:

Mrs. Hess

- Human Resources: no report
- WBCA: no report

Mr. Mathew

- Utilities: reported on waterline replacement going well – almost complete
- Police Matters: no report
- EMA: noted that they are seeking new EMA Coordinator
- Fire Dept. Liaison: noted that Fire Department is a month ahead of construction schedule

Mr. Foyle

- Public Safety/Steer/Sidewalk/Storm water: no report
- Library: no report
- Shared Services Committee: no report

Mr. Schoppe

- Utilities: no report
- Parks & Recreation: no report

Mr. Mathew

- IT: no report
- Shared Services Committee: no report

Mr. Fritch

- Public Safety/Steer/Sidewalk/Storm water: discussed regular street sweeping schedule
- Community Revit. Committee: no report

Mr. Semel

- Building and Finance: noted that repairs will be needed for the roof
- Parks & Recreation: no report
- Community Revit. Committee: noted that in-house revitalization meeting is April 16

Mayor

- Airport Authority: no report
- noted attending Borough's meeting.

Manager: no report

Solicitor: no report

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Engineer: items were noted in the engineers report

Police Chief: no report

Public Works Director: no report

Zoning/Code Officer: not present

Junior Council Person: thanked the Mayor for the elected officials training held.

OTHER BUSINESS:

None

Being no further business, President Hess closed the meeting at 8:02 PM.

ATTEST:



Andrew C. Spencer
Borough Manager



Mary E. Hess
Council President

Approved by me this 8th day of April 2024.



Thomas M. Oliverio
Mayor